

Sanilac County Road Commission  
December 17, 2014

A regular meeting of the Board of County Road Commissioners of Sanilac County, Michigan was called to order at 9:00 A.M. by Chairman Ronald Gerstenberger at the Road Commission Office in Sandusky, Michigan, with Commissioner Ronald Gerstenberger, Commissioner Don Rickett, Jr. and Commissioner Harold Donaghy being present.

Guests: Carol Seifferlein - Sanilac County News.

At 9:00 A.M. a public hearing was held to receive comments on the following proposed 2015 Budget:

<u>Account Description</u>	<u>Proposed Amount</u>
<b><u>REVENUES</u></b>	
Taxes (Co. Road Millage)	\$2,560,000
Licenses & Permits:	
Permits	\$44,000
Lot Splits	\$1,000
Federal Grants	\$456,000
Federal Grant Critical Bridge	\$663,100
State D Funds	\$137,305
State General Fund Grant	\$245,251
Michigan Transportation Fund:	
Engineering	\$2,711,948
Local	\$2,767,294
Urban	\$55,346
Contributions from Local Units:	
Township Contribution	\$1,746,200
Village Contributions	\$2,800
State Maintenance	\$971,987
Salvage	\$13,000
Misc Sales	\$38,000
Interest	\$3,700
Interest - Road Millage Fund	\$2,000
Rent	\$9,000
Instal Purchases/Lease Proceeds	-
Gain (Loss) on Equip Disposals	-
Gain (Loss) on Bldg/Land	<u>\$100,000</u>
<b>Total Revenue</b>	<b>\$12,537,930</b>
<b><u>EXPENDITURES</u></b>	
Primary Road Construction	\$3,302,000
Primary Bridge Construction	\$159,000
Primary Road Maintenance	\$795,000
Primary Bridge Maintenance	\$5,000
Primary Winter Maintenance	\$850,000
Local Road Construction	\$100,000
Local Bridge Construction	\$750,000
Local Road Maintenance	\$2,030,000
Local Bridge Maintenance	\$3,000
Local Winter Maintenance	\$1,000,000
State Routine Maintenance	\$971,987

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State Non-Maintenance	-	
Equipment- Direct		\$1,503,000
Equipment-Indirect		\$792,000
Equipment-Operating		\$800,000
Equipment Rental Credit		\$(3,260,000)
Administrative Expense		\$525,000
Distrib Expense respreads		\$410,000
Distrib Expense respreads - non labor		\$(922,000)
Handling		\$(1,500)
Overhead		\$(97,000)
Capital Outlay		\$972,949
Depreciation/Depletion		\$(567,225)
Debt Payment		\$75,185
Interest Expense		\$1,534
Twp Contract Const/Maintenance		<u>\$2,340,000</u>
<b>Total Expenses</b>		<b>\$12,537,930</b>

No comments were received. Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to approve the proposed 2015 Total Budget as presented. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

Motion by Commissioner Gerstenberger, seconded by Commissioner Donaghy, to approve the agenda as amended. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to approve the minutes of the December 3, 2014, regular meeting as printed. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

Bills in the amount of \$370,228.14 covered by voucher #1329 covering accounts payable checks #44089 through #44198, and payroll voucher #1386 in the amount of \$85,728.12 were presented for approval. Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to approve the vouchers as presented. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

Reports on Operations were given by the Finance Director, Shop Foreman, Assistant Engineer Manager and Engineer Manager.

Suzanne Shagena, Board Secretary, presented for board approval the 2015 Sanilac County Road Commission Board meeting dates as follows:

January 14, 2015	July 15, 2015
January 28, 2015	July 29, 2015
February 11, 2015	August 12, 2015
February 25, 2015	August 26, 2015
March 11, 2015	September 9, 2015
March 25, 2015	September 23, 2015
April 8, 2015	October 7, 2015
April 22, 2015	October 21, 2015
May 6, 2015	November 4, 2015

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May 20, 2015  
June 3, 2015  
June 17, 2015  
July 1, 2015

November 18, 2015  
December 2, 2015  
December 16, 2015  
December 30, 2015

Motion by Commissioner Rickett, second by Commissioner Donaghy, to approve the 2015 Sanilac County Road Commission Board meeting dates. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

Terri Taylor, Finance Director presented for board approval the following adjustments to the 2014 Budget:

<u>Revenue</u>	<u>Acct #</u>	
Permits	450 001	\$(11,850.00)
Lot splits	450 005	\$310.00
Federal Grant Control	501 000	\$8,450.00
Federal Aid/Critical Bridges	510 005	\$31,698.00
State General Grant Fund	548 100	\$(245,250.00)
City Contributions	583 001	\$(800.00)
Township Contributions	583 004	\$120,000.00
Village Contributions	583 005	\$5,500.00
Road Millage	401 000	\$(29,000.00)
Gain/Loss on Equipment	693 001	<u>\$ 29,515.00</u>
<b>Total additional revenue</b>		<b>\$(91,427.00)</b>
<u>Expenditures</u>		
Local Bridge Construction	490	\$101,000.00
Local Road Maintenance	497	\$100,000.00
Equipment - Direct	510	\$105,000.00
Equipment - Operating	512	\$190,000.00
Equipment Rental Credit	669 000	\$(442,573.00)
Capital Outlay	900	\$83,000.00
Depreciation	690 976	\$5,000.00
Sundry	505	<u>\$(50,000.00)</u>
<b>Total additional expense</b>		<b>\$91,427.00</b>

Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to approve the 2014 Budget Adjustments as presented. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

Robb Falls, Engineer-Manager, presented for board approval, a Construction Manager Change Order from Campbell Associates Inc., for underground feed & conduct to cold storage and salt storage at an additional cost of \$5,115.00. Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to approve the Construction Manager Change Order from Campbell Associates Inc., for underground feed & conduct to cold storage and salt storage at an additional cost of \$5,115.00. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

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Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to approve the Customer Service Agreement with CSM Credit Services for collection of Sanilac County Road Commission delinquent accounts receivable invoices. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

Robb Falls, Engineer-Manager, reported to the board that he had received some interested in the Road Commission's older surveying equipment that is no longer used. The value of all three pieces totaled approximately \$400.00. A brief discussion was held on whether to sell the equipment, or due to its age, donate it to a historical museum. It was decided that The Road Commission will not be selling the survey equipment at this time.

The following township agreements were presented for approval:

- a. Worth Township – Bridge Replacement on Babcock Road over Birch Creek.
- b. Greenleaf Township – 2<sup>nd</sup> Roadside Moving by C & M Farms.
- c. Greenleaf Township - Roadside Ditch Agreement on Cumber Road 1300' w/o Bad Axe Road.
- d. Greenleaf Township – Roadside Ditch Agreement on Cass City Road e/o Gilbert Road.
- e. Marlette Township – Resurfacing of Decker Rd from Frenchline Rd to Walker Rd.

Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to approve the township agreements as presented. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

Being no further business, the meeting was adjourned at 9:40 A.M.

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Ronald Gerstenberger  
Chairman

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Suzanne Shagena  
Board Secretary

***The above minutes are unapproved and may be approved or corrected and approved at the next regular meeting of the Board.***