

Sanilac County Road Commission  
October 21, 2015

A special meeting of the Board of County Road Commissioners of Sanilac County, Michigan was called to order at 8:30 A.M. by Chairman Ron Gerstenberger, at the Road Commission Office in Sandusky, Michigan, with Commissioner Ronald Gerstenberger, Commissioner Don Rickett, Jr., and Commissioner Randy Horst being present.

Guests: Carol Seifferlein, Sanilac County News.

Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the agenda as presented. Yeas: Gerstenberger, Rickett, and Horst. Nays: None. Motion carried.

Motion by Commissioner Gerstenberger, seconded by Commissioner Rickett, to approve the minutes of the October 8, 2015, regular meeting as printed. Yeas: Gerstenberger, Rickett, and Horst. Nays: None. Motion carried.

Bills in the amount of \$667,109.79 covered by voucher #1373 covering accounts payable checks #45675 through #45746, and payroll voucher #1372 in the amount of \$85,929.07 were presented for approval. Motion by Commissioner Rickett, seconded by Commissioner Gerstenberger, to approve the vouchers as presented. Yeas: Gerstenberger, Rickett, and Horst. Nays: None. Motion carried.

Reports on Operations were given by the Finance Director, Shop Foreman and Assistant Engineer-Manager and Engineer-Manager.

Terri Taylor, Finance Director, presented the board with the following 2015 budget Adjustment:

<b>REVENUES</b>				
Taxes (Co. Road Millage)	401 000	2,560,000		2,560,000
Licenses & Permits				
Permits	450 001	44,000	(10,000)	34,000
Lot Splits	450 005	1,000		1,000
Federal Grants	501 000	456,000	(470,133)	(14,133)
Federal Grants Critical Bridge	510 005	663,100		663,100
State Grants		-		-
State D Funds	551 xxx	137,305	(143,362)	(6,057)
State General Grant Fund	548 100	245,250	(538)	244,712
Michigan Transportation Fund				
Engineering	546 000	10,000		10,000
Primary	546 002	2,711,948		2,711,948
Local	546 003	2,767,294		2,767,294
Urban	546 005	55,346		55,346
Contributions from Local Units				
City Contributions	583 001	-	2,280	2,280
Township Contributions	583 004	1,746,200		1,746,200
Village Contributions	583 005	2,800	(1,742)	1,058
State Maintenance	627 000	971,987		971,987

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State Trunkline Audit Adjustment 627 001	-	-	-	-
State Non Maintenance 628 000	-	689,781	689,781	
Salvage 643 000	13,000	(6,000)	7,000	
Misc Sales 647 000	38,000		38,000	
Interest & Rent				
Interest 665 000	3,700		3,700	
Interest - Road Millage Fund 665 001	2,000		2,000	
Rental 667 000	9,000		9,000	
Gain/Loss on Equip Disposals 693 001	-		-	
Gain/Loss on Bldg & Land 693 002	100,000	(99,300)	700	
Loan Proceeds	-		-	
Reimbursements 676 000	-		-	
<b>Total Revenue</b>	<b>12,537,930</b>	<b>(39,013)</b>	<b>12,498,917</b>	
<b>EXPENDITURES</b>				
Primary Roads				
Primary Road Construction 459	3,302,000	(742,000)	2,560,000	
Primary Bridge Construction 460	159,000		159,000	
Primary Road Maintenance 467	795,000		795,000	
Primary Bridge Maintenance 468	5,000		5,000	
Primary Winter Maintenance 472	850,000		850,000	
Local Roads				
Local Road Construction 489	100,000		100,000	
Local Bridge Construction 490	750,000		750,000	
Local Road Maintenance 497	2,030,000		2,030,000	
Local Bridge Maintenance 498	3,000		3,000	
Local Winter Maintenance 502	1,000,000		1,000,000	
State Routine Maintenance 517	971,987		971,987	
State Non-Maintenance 518	-	689,781	689,781	
Twp Contract Const/Maintenance 505	2,340,000		2,340,000	
Administrative Expense (Net) 515	525,000		525,000	
Equipment - Direct 510	1,503,000		1,503,000	
Equipment - Indirect 511	792,000		792,000	
Equipment - Operating 512	800,000		800,000	
Equipment Rental Credit 669 000	(3,260,000)		(3,260,000)	
Distrib Expense respreads 513	410,000		410,000	
Distrib Expense respreads non lbr 514	(922,000)		(922,000)	
Handling 646 000	(1,500)		(1,500)	
Overhead 629 000	(97,000)		(97,000)	
Capital Outlay 900	972,949	13,206	986,155	
Depreciation 690 976	(567,225)		(567,225)	
Debt Payment 991	75,185		75,185	
Interest Expense 995	1,534		1,534	
<b>Total Expenses</b>	<b>12,537,930</b>	<b>(39,013)</b>	<b>12,498,917</b>	

Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the 2015 Budget Adjustments as presented. Yeas: Gerstenberger, Rickett, and Horst. Nays: None. Motion carried.

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Robb Falls, Engineer-Manager, notified the board that three employees were interviewed to fill the vacancy of the Garage Foreman at the Peck Garage. Motion by Commissioner Horst, seconded by Commissioner Rickett, to approve Les Kritzman being appointed Garage Foreman at the Peck Garage, effective September 8, 2015. Yeas: Gerstenberger, Rickett, and Horst. Nays: None. Motion carried.

Motion by Commissioner Horst, seconded by Commissioner Rickett, to fill the vacant Special Equipment Operator position at the Crowell Garage, the Heavy Truck Operator position at the Cederdale Garage and the Special Equipment Operator position at the Peck Garage. Yeas: Gerstenberger, Rickett, and Horst. Nays: None. Motion carried.

Terri Taylor, Finance Director, notified the board that the Road Commission is due to have an OPEB Valuation completed in 2016. She further recommended that we obtain price quotes for having this service completed. Motion by Commissioner Rickett, seconded by Commissioner Horst, to allow Terri Taylor, to obtain prices quotes for having an OPEB Valuation completed in 2016. Yeas: Gerstenberger, Rickett, and Horst. Nays: None. Motion carried.

Robb Falls, Engineer-Manager, notified the board that he received the 2016 Health Alliance Plan (HAP) renewal rates from Rich Ward. The rates increased approximately 8.9%. Motion by Commissioner Gerstenberger, seconded by Commissioner Horst, to approve the 2016 Health Alliance Plan renewal rates. Yeas: Gerstenberger, Rickett, and Horst. Nays: None. Motion carried.

The following travel requests were presented for approval:

- a. For Terri Taylor, to attend GL Year End Procedure Training hosted by Precision Computers on Thursday, November 5, 2015, in Port Huron, Michigan.
- b. For staff members to attend the Road Funding 101 Seminar on December 8, 2015, in Mt. Pleasant, Michigan.

Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the travel requests as presented. Yeas: Gerstenberger, Rickett, and Horst. Nays: None. Motion carried.

The following township agreements were presented for board approval:

- a. Speaker Township – CMP Replacement on Clayton Rd e/o Arendt Rd.
- b. Sanilac Township – Roadside Mowing – 2<sup>nd</sup> Cutting by Scott Gueldenzopf.
- c. Roadside Ditch Agreement with Mike Blashill on Vincent Rd n/o Galbraith Line Rd.
- d. Custer Township – Roadside Ditch Agreement on Custer Rd w/o Gates Rd.
- e. Custer Township – Roadside Ditch Agreement on Banner Rd south of 2690 Banner.

Motion by Commissioner Horst, seconded by Commissioner Rickett, to approve the agreements as presented. Yeas: Gerstenberger, Rickett, and Horst. Nays: None. Motion carried.

Being no further business, the meeting was adjourned at 9:15 A.M.

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Ronald Gerstenberger  
Chairman

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Suzanne Shagena  
Board Secretary