

Sanilac County Road Commission
December 17, 2015

A regular meeting of the Board of County Road Commissioners of Sanilac County, Michigan was called to order at 9:00 A.M. by Chairman Ronald Gerstenberger, at the Road Commission Office in Sandusky, Michigan, with Commissioner Ronald Gerstenberger, Commissioner Don Rickett, Jr., and Commissioner Randy Horst being present.

Guests: Steve Kovac, Sanilac County News.

Additions/Deletions to Agenda:

- Travel Request for Robb Falls, Dale Stolicker, Duane Jerome, Mark Bye, Dale Kappel, Francis Hill, Les Kritzman and Bradley Sharbowski, to attend Reasonable Suspicion Training in Lapeer County on Tuesday, December 22, 2015.
- Advertise for Seal Bids to sell Used Equipment.

Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the agenda as amended. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Motion by Commissioner Horst, seconded by Commissioner Rickett, to approve the minutes of the December 3, 2015, special meeting as printed. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Bills in the amount of \$218,451.26 covered by voucher #1381 covering accounts payable checks #46000 through #46053, and payroll voucher #1380 in the amount of \$89,862.26 were presented for approval. Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the vouchers as presented. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Reports on Operations were given by the Finance Director, Shop Foreman and Assistant Engineer-Manager and Engineer-Manager.

At 9:00 A.M. a public hearing was held to receive comments on the following proposed 2016 Budget:

<u>Account Description</u>	<u>Proposed Amount</u>
REVENUES	
Taxes (Co. Road Millage)	\$2,830,000
Licenses & Permits:	
Permits	\$34,000
Lot Splits	\$1,000
Federal Grants	\$1,257,216
Federal Grant Critical Bridge	-
State D Funds	\$386,335
State Local Bridge Program	\$456,000
State General Fund Grant	\$441,360
Michigan Transportation Fund:	
Engineering	\$10,000
Primary	\$2,690,100
Local	\$2,745,000
Urban	\$54,900
Contributions from Local Units:	
City Contributions	\$2,300
Township Contribution	\$1,519,000

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Village Contributions	\$1,100
State Maintenance	\$971,987
Salvage	\$7,000
Misc Sales	\$42,500
Interest	\$6,100
Interest - Road Millage Fund	\$3,300
Rent	-
Install Purchases/Lease Proceeds	-
Gain (Loss) on Equip Disposals	\$30,000
Gain (Loss) on Bldg/Land	<u>\$80,000</u>
Total Revenue	\$13,569,198

EXPENDITURES	
Primary Road Construction	\$4,731,814
Primary Bridge Construction	\$638,469
Primary Road Maintenance	\$820,000
Primary Bridge Maintenance	\$5,000
Primary Winter Maintenance	\$850,000
Local Road Construction	\$100,000
Local Bridge Construction	-
Local Road Maintenance	\$2,050,000
Local Bridge Maintenance	\$3,000
Local Winter Maintenance	\$1,000,000
State Routine Maintenance	\$971,987
State Non-Maintenance	-
Equipment- Direct	\$1,503,000
Equipment-Indirect	\$800,000
Equipment-Operating	\$700,000
Equipment Rental Credit	\$(3,000,000)
Administrative Expense	\$583,000
Distrib Expense respreads	\$410,000
Distrib Expense respreads - non labor	\$(822,000)
Handling	\$(1,500)
Overhead	\$(97,000)
Capital Outlay	\$1,293,920
Depreciation/Depletion	\$(568,359)
Debt Payment	\$58,751
Interest Expense	\$7,067
Twp Contract Const/Maintenance	<u>\$1,532,049</u>
Total Expenses	\$13,569,198

No comments were received. Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the proposed 2016 Total Budget as presented. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Suzanne Shagena, Board Secretary, presented for board approval the 2016 Sanilac County Road Commission Board meeting dates and times as follows:

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January 13, 2016	July 13, 2016
January 27, 2016	July 27, 2016
February 10, 2016	August 10, 2016
February 24, 2016	August 24, 2016
March 9, 2016	September 7, 2016
March 23, 2016	September 21, 2016
April 6, 2016	October 5, 2016
April 20, 2016	October 19, 2016
May 4, 2016	November 2, 2016
May 18, 2016	November 16, 2016
June 1, 2016	November 30, 2016
June 15, 2016	December 14, 2016
June 29, 2016	December 28, 2016

Motion by Commissioner Horst, seconded by Commissioner Rickett, to approve the 2016 Sanilac County Road Commission Board meeting dates. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

The following travel requests were presented for aboard approval:

1. For Brad Sharbowski, Chris Smigill and Kurtis Steeb to attend a basic installation class for Allison Transmission hosted by Valley Truck Parts on January 13, 2016, in Warren, MI.
2. For Robb Falls, Dale Stolicker, Duane Jerome, Mark Bye, Dale Kappel, Francis Hill, Les Kritzman and Bradley Sharbowski, to attend Reasonable Suspicion Training on Tuesday, December 22, 2015, in Lapeer, MI.

Motion by Commissioner Gerstenberger, seconded by Commissioner Horst, to approve the travel requests as presented. Yeas: Gerstenberger, Rickett, and Horst. Nays: None. Motion carried.

Robb Falls, Engineer Manager, notified the board that the price quote of \$13,750.00, received from Falcon Asphalt Repair Equipment for a 4 ton Falcon Asphalt Recycler & Hot Box Trailer did not include the dump mechanism. Including this feature would cost an additional \$6,210.00, for a total cost of \$19,960.00. Robb further advised that a 1 Ton Asphalt Recycler & Hot Box Trailer could be purchased at a cost of \$8286.00.

Motion by Commissioner Rickett, seconded by Commissioner Horst, to rescind the motion made on November 19, 2015 for the purchase of a 4 ton Falcon Asphalt Recycler & Hot Box Trailer at a cost of \$13,750.00. Yeas: Gerstenberger, Rickett, and Horst. Nays: None. Motion carried.

Motion by Commissioner Horst, seconded by Commissioner Rickett, to purchase a 1 ton Asphalt Recycler & Hot box Trailer from Falcon Asphalt Repair Equipment at a MiDeal Price of \$8286.00. Yeas: Gerstenberger, Rickett, and Horst. Nays: None. Motion carried.

Terri Taylor, Finance Director, presented for board approval, the following price quotes for an OPEB 2015 Evaluation:

Watkins Ross	CBIZ
\$4000.00	\$5500.00

Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the price quote from Watkins Ross in the amount of \$4000.00 for a 2015 OBEP Evaluation. Yeas: Gerstenberger, Rickett, and Horst. Nays: None. Motion carried.

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The following township agreements were presented for board approval:

- a. Fremont Township – Roadside Mowing (2nd Cut) by Scott Gueldenzopf.
- b. Greenleaf Township – Roadside Mowing (2nd Cut) by C & M Farms.
- c. Austin Township – CMP Replacement on Robinson Rd e/o M-19.
- d. Flynn Township – Roadside Ditch Agreement on Campbell Rd w/o Shephard.
- e. Fremont Township – Roadside Ditch Agreement on Kilgore Rd s/o Comstock Rd.
- f. Fremont Township – Roadside Ditch Agreement on Kilgore Rd w/o Wellman Line Rd.

Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the agreements as presented. Yeas: Gerstenberger, Rickett, and Horst. Nays: None. Motion carried.

Robb Falls, Engineer-Manager, recommended selling the used service truck that was just replaced and also a table saw from the Sandusky Garage. Motion by Commissioner Rickett, seconded by Commissioner Gerstenberger, to advertise for sealed bids for the sale of one GMC Sierra Utility Pickup, with a minimum bid of \$500.00, and for one used Table Saw, with a minimum bid of \$50. Both items advertised for sale will be sold as is with the sealed bids being due by Wednesday, December 30, 2015, at 9:00 A.M., at the main office of the Sanilac County Road Commission located at 35 North Flynn Street, Sandusky, MI. Yeas: Gerstenberger, Rickett, and Horst. Nays: None. Motion carried.

Being no further business, the meeting was adjourned at 9:50 A.M.

Ronald Gerstenberger
Chairman

Suzanne Shagena
Board Secretary