

Sanilac County Road Commission
November 30, 2016

A regular meeting of the Board of County Road Commissioners of Sanilac County, Michigan was called to order at 8:30 A.M. by Chairman Ronald Gerstenberger, at the Road Commission Office in Sandusky, Michigan, with Commissioner Ronald Gerstenberger, Commissioner Donald Rickett, Jr., and Commissioner Randy Horst being present.

Guests: Steve Kovac – Sanilac County News, Dave Fredrick – Sanilac Broadcasting and Terry O’Connor, - Minden Township Supervisor.

Motion by Commissioner Horst, seconded by Commissioner Rickett, to approve the agenda as presented. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Motion by Commissioner Gerstenberger, seconded by Commissioner Horst, to approve the minutes of the November 16, 2016, regular meeting as printed. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Bills in the amount of \$365,994.07 covered by voucher #1431 covering accounts payable checks #47926 through #47974, and payroll voucher #1430 in the amount of \$120,961.96 were presented for approval. Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the vouchers as presented. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Reports on Operations were given by the Finance Director, Shop Foreman and Assistant Engineer-Manager and Engineer-Manager.

Public Comments were received from Terry O’Connor, Minden Township Supervisor. Mr. O’Connor presented the Road Commission with an informational packet that pertained to the Rangeline Road, Brady Road and Palms Road projects that have been completed in Minden Township in 2016. He further advised that Minden Township has made it part of their policy to prepare informational packets when future work is completed.

Robb Falls, Engineer-Manager, notified the board that the following individuals have been hired to fill recent vacancies within the Road Commission: Daniel Mayle – PUP Operator out of the Sandusky Garage, John Harding – Heavy Grader Operator out of the Sandusky Garage and Ray Garrett – Heavy Truck Operator out of the Croswell Garage. Motion by Commissioner Rickett, seconded by Commission Horst, to approve hiring Daniel Mayle as a PUP Operator out of the Sandusky Garage, John Harding as a Heavy Grader Operator out of the Sandusky Garage, and Ray Garrett as a Heavy Truck Operator out of the Croswell Garage. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Robb Falls, Engineer-Manager, presented for board approval, a Notice of Retirement received from Dale Kappel, effective December 31, 2016. Dale stated that his last day of work will be December 2, 2016, and he will use his remaining vacation time through December 31st, 2016. Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve Dale Kappel’s Notice of Retirement. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Motion by Commissioner Horst, seconded by Commissioner Rickett, to approve the 80/20 option for health insurance funding for 2017 in compliance with PA 152. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Terri Taylor, Finance Director, presented the board with the following 2016 Budget Adjustments:

Revenue

MTF - Primary Roads	#546 002	35,156.79	Adjust to estimated actual
MTF - Local Roads	#546 003	35,156.78	Adjust to estimated actual
City Contributions	#583 001	(2,300.00)	Adjust to actual
Township Contributions	#583 004	320,000.00	Adjust to actual

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Village Contributions	#583 005	1,493.00	Adjust to actual
Refunds/Rebates	#687 000	14,659.60	HAP Rebate
Interest	#665 000	(5,400.00)	Adjust to actual
Rental	#667 000	16,500.00	Adjust to actual
Gain/Loss on Equipment	#693 001	229.65	Adjust to Actual
Gain/Loss on Bldgs. & Land	#693 002	<u>(1,502.50)</u>	Adjust to Actual
Total additional revenue		413,993.32	

Expenditures

Primary Road Construction	459	100,750.00	Adjust to estimated actual
Primary Bridge Construction	460	(150,000.00)	Adjust to estimated actual
Primary Road Maintenance	467	300,000.00	Adjust to estimated actual
Local Road Construction	489	(100,000.00)	Adjust to actual
Local Road Maintenance	497	225,000.00	Adjust to estimated actual
Local Winter Maintenance	502	(300,000.00)	Adjust to estimated actual
State Non Maintenance	518	79.74	Adjust to actual
Equipment Indirect	511	65,000.00	Adjust to estimated actual
Equipment Operating	512	(300,000.00)	Adjust to estimated actual
Equipment Rental Credits	#669 000	(100,000.00)	Adjust to estimated actual
Overhead	#629 000	(26,000.00)	Adjust to estimated actual
Capital Outlay	900	(150,000.00)	Adjust to estimated actual
Depreciation	#690 976	(76,000.00)	Adjust to estimated actual
Equipment Retirement	#689 000	(37,129.85)	Adjust to actual
Debt Payment	991	8,523.26	Adjust to actual
Interest Payment	995	689.79	Adjust to actual
Sundry	505	<u>953,080.38</u>	Adjust to actual
Total additional expense		413,993.32	

Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the 2016 Budget Adjustments as presented. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Robb Falls, Engineer-Manager, presented the board with a 2016 price extension from Dornbos Sign & Safety Inc., for 2017 Traffic Signs, Sign Posts & Brackets. Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the 2016 price extension from Dornbos Sign & Safety Inc., for 2017 Traffic Signs, Sign Posts & Brackets. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Robb Falls, Engineer-Manager, notified the board that since our last meeting on November 16, 2016, another county within the Blue Water Highway Council has decided not to participate in the contract with DeCook Governmental Policy & Strategies and another county is still undecided. Motion by Commissioner Gerstenberger, seconded by Commissioner Horst, that due to other counties within the Blue Water Highway Council not participating in the contract with DeCook Governmental Policy & Strategies, the Sanilac County Road Commission will not be entering into the contract with DeCook Governmental Policy & Strategies. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

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Robb Falls, Engineer-Manager, presented the board with a 2016 price extension from Grand Traverse Diesel for the price of a 2017 Western Star. Motion by Commissioner Horst, seconded by Commissioner Rickett, to approve the purchase of one 2017 Western Star Tandem Truck from Grand Traverse Diesel at the cost of \$128,392.00. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

The following township agreements were presented for board approval:

- a. Jason Nicol – Gravel Patch on Robinson Rd from Germania Rd east 12/ mile.
- b. Elk Township – CMP Replacement on Aitken Rd 2500’ w/o Melvin Rd.
- c. Elk Township CMP Replacement on Fox Rd 400’ n/o Harrington Rd.
- d. Evergreen Township – Roadside Ditch Agreement on Deckerville Rd w/o M-53.
- e. Custer Township – Roadside Ditch Agreement on North Sandusky east of Forester Rd.
- f. Custer Township – Roadside Ditch Agreement on Forester Rd n/o Stringer Rd.
- g. Elmer Township – Roadside Ditch Agreement on Marlette Rd w/o Shepard Rd.
- h. Elmer Township – Elmer Rd w/o M-46.
- i. Evergreen Township – Germania Rd w/o Deckerville Rd.

Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the agreements as presented. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Motion by Commissioner Rickett, seconded by Commissioner Gerstenberger, to schedule a public hearing for January 25, 2017, at 8:30 A.M. for the Reconstruction of Cass City Road between Wheeler Road and Patterson Road, located in Austin Township. Yeas: Gerstenberger, Rickett and Horst. Nays: None. Motion carried.

Being no further business, the meeting was adjourned at 9:20 A.M.

Ronald Gerstenberger
Chairman

Suzanne Shagena
Board Secretary