

Sanilac County Road Commission
November 01, 2017

A regular meeting of the Board of County Road Commissioners of Sanilac County, Michigan was called to order at 8:30 A.M. by Chairman Donald Rickett, Jr., at the Road Commission Office in Sandusky, Michigan, with Commissioner Donald Rickett, Jr., Commissioner Ronald Gerstenberger and Commissioner Randy Horst being present.

Guests: Greg Alexander, Sanilac County Drain Commissioner, Steve Kovac, Sanilac County News and Phillip Essenmacher, Worth Township Supervisor.

The Pledge of Allegiance was led by Chairman Donald Rickett, Jr.

Motion by Commissioner Horst, seconded by Commissioner Gerstenberger, to approve the agenda as presented. Yeas: Rickett, Gerstenberger, and Horst. Nays: None. Motion carried.

Motion by Commissioner Gerstenberger, seconded by Commissioner Horst, to approve the minutes of the October 18, 2017 regular meeting as printed. Yeas: Rickett, Gerstenberger, and Horst. Nays: None. Motion carried.

At 8:35 A.M., Greg Alexander, Sanilac County Drain Commissioner, appeared before the board to discuss a resolution that the USDA is requiring for funding for the construction of a sewer treatment system and lift station in Worth Township. The Road Commission Board agreed to table the matter until its next board meeting so that the Resolution could be drafted with the appropriate wording.

Bills in the amount of \$592,833.14 covered by vouchers #1482 covering accounts payable check #49655 through #49732, and payroll voucher #1481 in the amount of \$95,633.40 were presented for approval. Motion by Commissioner Horst, seconded by Commissioner Rickett, to approve the vouchers as presented. Yeas: Rickett, Gerstenberger, and Horst. Nays: None. Motion carried.

Reports on Operations were given by the Finance Director, Shop Foreman, Assistant Engineer-Manager and Engineer-Manager.

Old Business: MERS PA149 Health Care Trust Fund.

Terri Taylor, Finance Director, presented for board approval, a MERS Retiree Health Funding Vehicle Uniform Resolution. Within this resolution the Road Commission will place 100% of the Allocations to the MERS Total Market Portfolio and also designates the Sanilac County Road Commission's Finance Director and Engineer-Manager, the authority, upon board approval, to delegate the responsibility to make changes to the MERS portal for implementation. Motion by Commissioner Gerstenberger, seconded by Commissioner Horst, to approve and adopt the MERS Retiree Health Funding Vehicle Uniform Resolution. (Resolution Attached). Roll Call Vote: Rickett, yes, Gerstenberger, yes, Horst, yes. Nays: None. Motion carried.

Motion by Commissioner Rickett, seconded by Commissioner Horst, to advertise for a Public Hearing on December 13, 2017, at 8:30 A.M., to receive comments on the proposed 2018 Budget. Yeas: Rickett, Gerstenberger, and Horst. Nays: None. Motion carried.

The following 2018 Board Meeting dates were presented for board approval:

January 10, 2018	July 11, 2018
January 24, 2018	July 25, 2018
February 8, 2018	August 8, 2018
February 21, 2018	August 22, 2018
March 7, 2018	September 5, 2018
March 21, 2018	September 19, 2018
April 4, 2018	October 3, 2018
April 18, 2018	October 17, 2018
May 2, 2018	October 31, 2018
May 16, 2018	November 14, 2018

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May 30, 2018

November 28, 2018

June 13, 2018

December 12, 2018

June 27, 2018

December 26, 2018

Motion by Commissioner Gerstenberger, seconded by Commissioner Horst, to approve the 2018 Sanilac County Board Meeting dates as presented. Yeas: Rickett, Gerstenberger, and Horst. Nays: None. Motion carried.

Motion by Commissioner Rickett, seconded by Commissioner Horst, to cancel the regularly scheduled board meeting on Wednesday, November 15, 2017 at 8:30 A.M., and to schedule a special meeting on Tuesday, November 14, 2017 at 2:00 P.M. Yeas: Rickett, Gerstenberger, and Horst. Nays: None. Motion carried.

Robb Falls, Engineer-Manager, notified the board that he had been approached by a contractor with regards to renting space at Road Commission's property located at M-19 and Walker Road. The Road Commission currently has a monthly rental agreement with M.J. Electric. Robb requested the matter be tabled until M.J. Electric terminates the agreement.

Robb Falls, Engineer-Manager, presented for board approval, a price quote through the State of Michigan MiDeal Contract for two (2) 2018 GMC Sierra 2500HD Double Cab 4x4 Pickups at a cost of \$31,756.25 each. Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the purchase of two (2) 2018 GMC Sierra 2500HD Double Cab 4x4 Pickups at a cost of \$31,756.25 each, through the State of Michigan MiDeal Contract. Yeas: Rickett, Gerstenberger, and Horst. Nays: None. Motion carried.

Robb Falls, Engineer-Manager, presented for board approval, price quotes from Gilbert Sales & Service, Inc., for three different options of Pressure Washers for the Cederdale Garage. Motion by Commissioner Horst, seconded by Commissioner Gerstenberger, to purchase one Alkota 5301 AEUL Power Washer from Gilbert Sales & Service, Inc, in the amount of \$5500.00. Yeas: Rickett, Gerstenberger, and Horst. Nays: None. Motion carried.

Terri Taylor, Finance Director, presented for board approval, the following Investment Policy for the MERS Retiree Health Funding Vehicle:

Purpose:

It is the policy of the Sanilac County Road Commission to invest its funds in a manner which will provide the highest investment return with the maximum security while complying with all state statutes governing the investment of public funds.

Scope:

This investment policy applies to the MERS Retiree Health Funding Vehicle.

Objectives:

The primary objectives, in priority order, of the road commission's investment activities shall be:

- Deposits and Investment Risk – deposits and investments shall have sufficient safety and diversity to assure that the road commission's exposure to credit risk and interest rate risk is low.
- Safety – safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.
- Diversification – the investments will be diversified by security type and institution in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.
- Return on Investment – the investment portfolio shall be designed with the objective of obtaining a rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

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Delegation of Authority to make Investments Changes, per the direction of the Board:

The Sanilac County Road Commission board shall decide which fund(s) the OPEB assets shall be invested in the MERS Retiree Health Funding Vehicle (RHFV). The responsibility for making changes approved by the board is hereby delegated to the Engineer/Manager and/or Finance Director, who shall be given access to the MERS portal for implementation.

Motion by Commissioner Gerstenberger, seconded by Commissioner Rickett, to approve the Investment Policy for the MERS Retiree Health Funding Vehicle as presented. Yeas: Rickett, Gerstenberger, and Horst. Nays: None. Motion carried.

Robb Falls, Engineer-Manager, notified the board that Stephen Sampier was hired as a Heavy Truck Operator to work out of the Croswell Garage. Motion by Commissioner Horst, seconded by Commissioner Rickett, to approve the hiring of Stephen Sampier as a Heavy Truck Operator out of the Croswell Garage, effective November 1, 2017. Yeas: Rickett, Gerstenberger, and Horst. Nays: None. Motion carried.

The following travel requests were presented for board approval:

- A. For Terri Taylor, Bradley Sharbowski and Julie Davis, to attend Precision Computer Solutions Inventory Training on November 16, 2017, at the Washtenaw County Road Commission.
- B. For Terry Taylor to attend the SMRC Quarterly meeting on Wednesday, November 8, 2017, in Kalamazoo, Michigan.
- C. For Terry Taylor to attend CRAM Committee meetings scheduled for Monday, and Tuesday, December 4th & 5th, in Mt. Pleasant, Michigan.
- D. For Ron Gerstenberger to attend a CRAM Committee meeting scheduled for Monday, December 4, 2017, in Mt. Pleasant, Michigan.

Motion by Commissioner Rickett, seconded by Commissioner Horst, to approve the travel requests as presented. Yeas: Rickett, Gerstenberger, and Horst. Nays: None. Motion carried.

The following township agreements were presented for board approval:

- a. Brian Ingram – Limestone Patch on Goetze Rd between Walker and Washington Roads.
- b. David Banks – Roadside Ditch Agreement on Montgomery Rd east of Shephard Rd.
- c. Delaware Township – 2nd Roadside Mowing by C & M Farms.
- d. Delaware Township – Roadside Ditch Agreement on Maple Grove Rd n/o Russell Rd.

Motion by Commissioner Rickett, seconded by Commissioner Gerstenberger, to approve the agreements as presented. Yeas: Rickett, Gerstenberger, and Horst. Nays: None. Motion carried.

Robb Falls, Engineer-Manager, notified the board that the boom crane on the spare sign truck recently failed its inspection. Cannon Truck Equipment provided a price quote for labor and parts to repair the unit at a cost of \$11,613.27. Motion by Commissioner Gerstenberger, seconded by Commissioner Horst, to approve the price quote from Cannon Truck Equipment in the amount of \$11,613.27 to repair the spare sign truck. Yeas: Rickett, Gerstenberger, and Horst. Nays: None. Motion carried.

Robb Falls, Engineer-Manager, notified the board that sign truck operators now need to be certified and that service truck crane operators need to received training and certification. Cannon Truck Equipment can provide the training and certification that is needed for both of these pieces of equipment and will come to our location for this training and certification. Robb recommended that four employees be certified as Sign Truck Operators for a certification period of three years at a cost of \$545.00. He also recommended that five employees take the Service Truck Crane Operator Training and Certification Class at a cost of \$820.00. Motion by Commissioner Gerstenberger, seconded by Commissioner Horst, to approve the employee Sign Truck Operator Certification and Service Truck Crane Operator Training and Certification at a total cost of \$1365.00 by Cannon Truck Equipment. Yeas: Rickett, Gerstenberger, and Horst. Nays: None. Motion carried.

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Robb Falls, Engineer-Manager, presented the board with a price quote from Roy McDowell for repairs to the concrete pillars and to tuck point the masonry at the Cederdale Garage at a total cost of \$9200.00. Motion by Commissioner Horst, seconded by Commissioner Rickett, to approve Roy McDowell performing repairs to the concrete pillars and to tuck point the masonry at the Cederdale Garage at a total cost of \$9200.00. Yeas: Rickett, Gerstenberger, and Horst. Nays: None. Motion carried.

Robb Falls, Engineer-Manager, presented the board with price quotes and trade in values for two new Caterpillar 914M Loaders. These two new loaders would replace the loaders currently at the Cedardale and Shabbona Garages. Price quotes for a new Caterpillar 914M loader are \$125,273.00 each. Trade in value for the Cederdale Garage Loader is \$33,000.00 and \$30,000.00 for the Shabbona Garage Loader. Robb recommended we trade in the two loaders and purchase two new 914M Caterpillar Loaders along with a Broom attachment at an additional cost of \$14,981.00. Motion by Commissioner Gerstenberger, seconded by Commissioner Horst, to trade in the Cedardale and Shabbona Garage Loaders and to purchase two new 914M Caterpillar Loaders at a total cost of \$187,546.00 and to purchase a new Broom Attachment at an additional cost of \$14,891.00. Yeas: Rickett, Gerstenberger, and Horst. Nays: None. Motion carried.

Being no further business, the meeting was adjourned at 9:27 A.M.

Don Rickett, Jr.
Chairman

Suzanne Shagena
Board Secretary