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SANILAC COUNTY ROAD COMMISSION
REGULAR BOARD MEETING
Wednesday, July 25, 2018
8:30 A.M.

Members Present: Donald Rickett, Jr., Chairman; Ronald Gerstenberger, Vice Chairman; and Randy Horst, Member.

In Attendance: Robb Falls, Engineer-Manager; Terri Taylor, Finance Director; Brad Sharbowski, Shop Foreman; Suzanne Shagena, Board Secretary.

Donald Rickett, Jr., Chairman, called the meeting to order at 8:30 A.M., at the Sanilac County Road Commission. The Pledge of Allegiance was recited.

ADDITIONS, DELETIONS OR CORRECTIONS TO THE AGENDA None.

APPROVAL OF AGENDA

Moved by Commissioner Horst, second by Commissioner Gerstenberger, to approve the agenda as presented. Motion carried.

APPROVAL OF PRIOR BOARD MEETING MINUTES

Moved by Commissioner Gerstenberger, second by Commissioner Horst, to approve the Regular Meeting minutes of July 11, 2018. Motion carried.

APPROVAL OF DISBURSEMENTS

Moved by Commissioner Gerstenberger, seconded by Commissioner Horst, to approve the following disbursements: voucher #1521, and #1521A, covering accounts payable check #50959 through #51023 in the amount of \$898,854.79; and payroll voucher #1520 in the amount of \$106,532.50. Motion carried.

APPOINTMENTS No Appointments.

REPORTS ON OPERATIONS

Finance Director, Shop Foreman, Assistant Engineer-Manager and Engineer-Manager.

PUBLIC COMMENTS No public comments.

UNFINISHED BUSINESS No unfinished business.

NEW BUSINESS

Robb Falls, Engineer-Manager, presented for board approval, the MDOT contract for Ruth Road from M-46 North to the South Village Limits of Deckerville. Moved by Commissioner Gerstenberger, seconded by Commissioner Horst, to pass a resolution approving the Contract #18-5423 with the Michigan Department of Transportation for the hot mix asphalt cold milling and resurfacing work along Ruth Road from Highway M-46 northerly to the south village limits of Deckerville; and all together with necessary related work, and authorizing the Chairman, Donald Rickett, Jr., and Vice Chairman, Ronald Gerstenberger, to execute the contract. Motion carried.

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Robb Falls, Engineer-Manager, presented a price quote for leasing a new Ricoh MP C3004X Copier from Applied Imaging. Moved by Commissioner Horst, seconded by Commissioner Rickett, to approve the new monthly equipment lease from Applied Imaging for a Ricoh MP C3004EX Color Digital Copier at a monthly lease payment of \$111.32. Motion carried.

Robb Falls, Engineer-Manager, presented a price quote from TNT Equipment for a HLA Rock Bucket attachment for the Case Skid Steer. Moved by Commissioner Rickett, seconded by Commissioner Gerstenberger, to approve the purchase of a HLA Rock Bucket from TNT Equipment at a cost of \$1975.00. Motion carried.

Robb Falls, Engineer-Manager, presented the board with the following list of obsolete Road Commission Equipment. Robb further requested permission to list these items for sale along with an asking price:

PRESSURE WASHERS

John Deere	\$1000.00
Alcota	\$1000.00
Aladin	\$400.00

PICKUPS

Equipment #3, 1997 White Ford F150 2WD, 204,539 miles	\$300.00
Equipment #35, 2002 Blue Dodge 1500, 4 door, 2WD, 170,222 miles	\$500.00
Equipment #11, 2005 Red Dodge 1500, 4x4, 241,564 miles	\$700.00
Equipment #15, 2004 Ford F250, 2x4, 120,431 miles	\$1000.00
Equipment #62, 2008 Dodge 2500, 4x4, 232,275 miles	\$1000.00

MISC.

250 Gallon Used Oil Tank	\$25.00
1000 Gallon Used Oil Barrel	\$250.00
Used Oil Furnace	\$500.00
Fuel Tank with Pump	\$100.00
Equipment #146, Small Compactor	\$Best Offer
Equipment #26, 1984 HIS-1600 Shore Truck with Hoist, 130,701 miles	\$Best Offer

Moved by Commissioner Gerstenberger, seconded by Commissioner Horst, to approve placing the above listed obsolete Road Commission Equipment for sale at the listed prices. Motion carried.

TRAVEL REQUESTS

Moved by Commissioner Gerstenberger, seconded by Commissioner Horst, to approve Terri Taylor and Brad Calahan to attend the MERS Conference on October 3rd-5th, 2018, in Grand Rapids, Michigan. Motion carried.

APPROVAL OF PROJECTS

Moved by Commissioner Gerstenberger, seconded by Commissioner Rickett, to approve the following projects:

Watertown Township

491202 – CMP Replacement on Fitch Rd 1/9 mile n/o Applegate Rd. Estimated township cost \$2639.52.

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Watertown Township

109459 – Lime Stone Patching on various roadways. Estimated township cost \$15,507.00.

Watertown Township

109457 – General Gravel Patching on various roadways. Estimated township cost: \$43,240.00.

Elk Township

109460 – General Gravel Patching on various roadways. Estimated township cost: \$25,740.00.

Bridgehampton Township

109458 – General Gravel Patching on various roadways. Estimated township cost: \$13,224.00

Austin Township

481091 – Brush Spraying by Owen Tree Service. Estimated township cost: \$1500.00.

Minden Township

109461 – General Gravel Patch on Polk Rd s/o Charleston Rd by Stringer Excavating. Estimated township cost: \$15,675.00.

Motion Carried.

OTHER

Terri Taylor, Finance Director, presented the board with the Michigan Department of Treasury Form 5584, Application for Waiver and Plan for Underfunded Status of the Sanilac County Road Commission OPEB. Moved by Commissioner Horst, seconded by Commissioner Gerstenberger, to approve and submit the Application for Waiver and Plan for Underfunded Status. Motion Carried.

Moved by Commissioner Gerstenberger, seconded by Commissioner Horst, that the Sanilac County Road Commission, hereby approves and supports a Commitment for Funding OPEB. The Sanilac County Road Commission shall continue to submit \$50,000.00 per month into the OPEB Trust Fund for the year 2018, and will increase the monthly amount to \$100,000.00 per month in 2019. Motion Carried.

Robb Falls, Engineer Manager, notified the board that Grand Traverse Diesel Service, Inc., notified Brad Sharbowski, Shop Foreman, that the availability of Western Star Tandem Trucks are several months out should the Sanilac County Road Commission be interested in ordering any more trucks in 2018. Moved by Commissioner Horst, seconded by Commissioner Rickett, to approve ordering two 2019 Western Star Tandem Trucks from Grand Traverse Diesel Service, Inc., if they can guarantee the 2018 price of \$122,902.00. Motion Carried.

Being no further business, Donald Rickett, Jr., Chairman declared the meeting adjourned at 9:17 A.M.

Don Rickett, Jr., Chairman

Suzanne Shagena, Board Secretary