

-1651-  
**SANILAC COUNTY ROAD COMMISSION**  
**REGULAR BOARD MEETING**  
**Wednesday, December 12, 2018**  
**8:30 A.M.**

Members Present: Donald Rickett, Jr., Chairman; Ronald Gerstenberger, Vice Chairman; and Randy Horst, Member.

In Attendance: Robb Falls, Engineer-Manager; Dale Stolicker, Assistant Engineer-Manager; Brad Sharbowski, Shop Foreman; Terri Taylor, Finance Director and Suzanne Shagena, Board Secretary.

Guests: Dave Fredrick, Sanilac Broadcasting,

Donald Rickett, Jr., Chairman, called the meeting to order at 8:30 A.M., at the Sanilac County Road Commission. The Pledge of Allegiance was recited.

**PUBLIC HEARING**

At 8:30 A.M., the public hearing was opened to receive comments on the following proposed 2019 Budget:

<u>Account Description</u>	<u>Activity/Acct #</u>	<u>Proposed Amount</u>
<b><u>REVENUES</u></b>		
Taxes (Co. Road Millage)	#401 000	3,296,000
Licenses & Permits:		
Permits	#450 001	50,000
Lot Splits	#450 005	600
Federal Grants Roads	#510 xxx	1,499,235
Federal Grant Critical Bridge	#510 005	36,120
State Grant Critical Bridge - Primary	#547 001	3,799
State Grant Critical Bridge - Local	#547 002	2,939
Category A - Local	#549 003	158,242
State D Funds	#551 xxx	126,726
State Local Bridge Program	#556 xxx	-
State General Fund Grant	#548 100	-
Michigan Transportation Fund:		
Engineering	#546 001	10,000
Primary	#546 002	3,915,100
Local	#546 003	3,995,000
Urban	#546 005	79,900
Contributions from Local Units:		
City Contributions	#583 001	-
Township Contribution	#583 004	2,019,000
Village Contributions	#583 005	1,200
State Maintenance	#627 000	962,841
State Non Maintenance	#628 000	-
Salvage	#643 000	4,000
Misc Sales	#647 000	27,500
Interest	#665 000	30,000
Interest - Road Millage Fund	#665 001	15,000

-1652-  
**SANILAC COUNTY ROAD COMMISSION**  
**REGULAR BOARD MEETING**  
**Wednesday, December 12, 2018**  
**8:30 A.M.**

Rent	#667 000	-
Instal Purchases/Lease Proceeds		-
Trade In Allowance	#688 000	-
Gain (Loss) on Equip Disposals	#693 001	-
Gain (Loss) on Bldg/Land	#693 002	-
<b>Total Revenue</b>		<b>\$16,233,202</b>
<b>EXPENDITURES</b>		
Primary Road Construction	459	5,150,300
Primary Bridge Construction	460	101,000
Primary Road Maintenance	467	1,450,000
Primary Bridge Maintenance	468	5,000
Primary Winter Maintenance	472	800,000
Local Road Construction	489	220,000
Local Bridge Construction	490	170,000
Local Road Maintenance	497	2,500,000
Local Bridge Maintenance	498	6,500
Local Winter Maintenance	502	610,000
State Routine Maintenance	517	962,841
State Non-Maintenance	518	-
Equipment- Direct	510	1,700,000
Equipment-Indirect	511	900,000
Equipment-Operating	512	590,000
Equipment Rental Credit	669 000	(3,300,000)
Administrative Expense	515	730,000
Distrib Expense respreads	513	1,340,000
Distrib Expense respreads - non labor	514	-
Handling	646 000	(1,500)
Overhead	629 000	(97,000)
Capital Outlay	900	1,206,000
Depreciation/Depletion	690 976	(936,158)
Debt Payment	991	97,772
Interest Expense	995	4,900
Twp Contract Const/Maintenance	505	3,150,000
<b>Total Expenses</b>		<b>\$17,359,655</b>
Change in available operating funds		(1,126,453)
Beginning Estimated Fund Balance 12/31/18		\$ 5,382,860
2019 Projected Change		(1,126,453)
Ending Estimated Fund Balance 12/31/19		<b>\$ 4,256,407</b>

**-1653-**  
**SANILAC COUNTY ROAD COMMISSION**  
**REGULAR BOARD MEETING**  
**Wednesday, December 12, 2018**  
**8:30 A.M.**

Moved by Commissioner Gerstenberger, second by Commissioner Horst, to approve the Proposed 2019 Budget as a whole. Motion carried.

**APPROVAL OF AGENDA**

Moved by Commissioner Gerstenberger, second by Commissioner Horst, to approve the agenda as presented. Motion carried.

**APPROVAL OF PRIOR BOARD MEETING MINUTES**

Moved by Commissioner Rickett, second by Commissioner Horst, to approve the Regular Meeting minutes of November 28, 2018. Motion carried.

**APPROVAL OF DISBURSEMENTS**

Moved by Commissioner Horst, seconded by Commissioner Gerstenberger, to approve the following disbursements: vouchers #1541, covering accounts payable check #51635 through #51623 in the amount of \$233,750.78; and payroll voucher #1542 in the amount of \$138,016.10. Motion carried.

**APPOINTMENTS** No appointments.

**REPORTS ON OPERATIONS**

Finance Director, Shop Foreman, Assistant Engineer-Manager and Engineer-Manager.

**PUBLIC COMMENTS** None.

**UNFINISHED BUSINESS** Maintenance Garage Re-Roofing Bids Results

Brad Sharbowski, Shop Foreman, presented the board with the following Maintenance Garage Re-Roofing Bid Results:

Zimmer Roofing - \$25,564.00

Marlette Roofing - \$24,780.00

Woodruff Roofing - \$26,675.00

Moved by Commissioner Gerstenberger, seconded by Commissioner Rickett, to accept the three bids as presented and award the same to the low bidder, Marlette Roofing. Motion carried.

**NEW BUSINESS**

Moved by Commissioner Gerstenberger, seconded by Commissioner Horst, to advertise for sealed bids on January 16, 2019, at 9:00 A.M., for the Reconstruction of Mortimer Line Road from M-25 west 850 feet. Motion carried.

Moved by Commissioner Horst, seconded by Commissioner Rickett, to cancel the regular scheduled meeting of Wednesday, December 26, 2018 at 8:30 A.M., and reschedule a special meeting for Thursday, December 27, 2018 at 8:30 A.M. Motion carried.

Robb Falls, Engineer-Manager, presented the board with a Letter of Understanding from Sanilac County Road Commission Hourly and Supervisors AFSCME Unions approving the employees' 2019 contribution to the MERS Retirement Plan. MERS is only requiring an additional 2.5% to be paid by employees.

**SANILAC COUNTY ROAD COMMISSION  
REGULAR BOARD MEETING  
Wednesday, December 12, 2018  
8:30 A.M.**

However employees are currently paying 3.62% in 2018 and would like to continue to pay 3.62% in 2019. Moved by Commissioner Gerstenberger, seconded by Commissioner Horst, to authorize Robb Falls, Engineer-Manager, to execute the Letter of Understanding with the Sanilac County Road Commission Hourly and Supervisors AFSCME Unions, on behalf of the Sanilac County Road Commission. Motion carried.

Terri Taylor, Finance Director, presented the board with the following 2018 Budget Adjustment:

<b>Revenue</b>			
Permits	#450 001	28,000.00	True up to actual
Federal Aid Critical Bridges	#510 005	(9,000.00)	Melvin Rd Bridge - tr
State Critical Bridge - Primary	#547 001	3,000.00	True up to actual
Gain (Loss) on Equip Disposals	#693 001	43,300.00	True up to actual
<b>Total additional revenue</b>		<b>65,300.00</b>	
<b>Expenditures</b>			
Primary Road Construction	459	(100,000.00)	True up estimate
Primary Bridge Construction	460	(50,000.00)	True up estimate
Primary Road Maintenance	467	(70,000.00)	True up estimate
Local Road Maintenance	497	(195,000.00)	True up estimate
Equipment Rental Credit	669 000	(233,000.00)	True up estimate
Distributive Expense	513	450,000.00	True up estimate
Administrative Expense	515	(120,000.00)	True up estimate
Depreciation/Depletion	690 976	23,000.00	True up to actual
<b>Total less expense</b>		<b>(295,000.00)</b>	
<b>Fund Balance</b>			
Estimate adjustment to Fund Balance		<b>360,300.00</b>	

Moved by Commissioner Horst, seconded by Commissioner Rickett, to approve the 2018 Budget Adjustment as presented. Motion carried.

**TRAVEL REQUESTS**

Moved by Commissioner Rickett, seconded by Commissioner Horst, to approve Bob Armstrong and Brad Calahan, to attend PASER Training on February 27, 2019, in Saginaw, Michigan. Motion carried.

**APPROVAL OF PROJECTS**

Moved by Commissioner Gerstenberger, seconded by Commissioner Horst, to approve the projects listed below. Motion carried.

**SANILAC COUNTY ROAD COMMISSION  
REGULAR BOARD MEETING  
Wednesday, December 12, 2018  
8:30 A.M.**

#41802 – Roadside Ditch Agreement on Hyde Rd ¼ mile n/o Huron View Rd. Petitioner: Kurtis Steeb.  
Estimated cost: \$600.00.

Being no further business, Donald Rickett, Jr., Chairman declared the meeting adjourned at 9:08 A.M.

---

Don Rickett, Jr., Chairman

---

Suzanne Shagena, Board Secretary