

-1325-
Sanilac County Road Commission
August 14, 2013

A regular meeting of the Board of County Road Commissioners of Sanilac County, Michigan was called to order at 9:00 A.M. by Chairman Ronald Gerstenberger, at the Road Commission Office in Sandusky, Michigan, with Commissioner Ronald Gerstenberger, Commissioner Harold Donaghy and Commissioner Don Rickett, Jr., being present.

Guests: Carol Seifferlein of the Sanilac County News, and Ken Springborn.

Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to approve the agenda as presented. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

Motion by Commissioner Gerstenberger, seconded by Commissioner Rickett, to approve the minutes of the July 31, 2013, regular meeting as printed. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

Bills in the amount of \$614,180.56 covered by voucher #1259 covering accounts payable checks #41395 through #41478 and payroll voucher #1258 in the amount of \$83,305.55 were presented for approval. Motion by Commissioner Donaghy, seconded by Commissioner Rickett, to approve the vouchers as presented. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

Reports on Operations were given by the Finance Director and Engineer-Manager.

The following travel requests were presented for board approval:

1. For Ronald Gerstenberger, Harold Donaghy, Don Rickett, Jr., and Robb Falls, to attend the NIMARC/ASMRC Conference at Boyne Falls, Michigan on September 4th, 5th and 6th, 2013.

Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to approve the travel requests as presented. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

Suzanne Shagena, Board Secretary, presented for board approval the following 2013 Budget Adjustment:

Revenue

#628 State Non Maintenance	\$25,000.00
Total Increased Revenue	\$25,000.00

Expenditures

State Non Maintenance Expense	\$25,000.00
Total Decreased Expense	\$25,000.00

Motion by Commissioner Rickett, seconded by Commissioner Donaghy to approve the 2013 Budget Adjustment as presented. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to approve the hiring of Brandon Noble as an additional mechanic effective August 19, 2013. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

-1326-
Sanilac County Road Commission
August 14, 2013

The following township agreements were presented for board approval:

- a. Buel Township – Brush Spraying by Dalton’s Inc.
- b. Fremont Township – Brush Spraying by Dalton’s Inc.
- c. Marion Township – Roadside Ditch Agreement on Richmondville Rd e/o Ruth Rd.
- d. Elmer Township – Roadside Ditch Agreements on Thompson Rd w/o Hull Rd.

Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to approve the above agreements as presented. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

At 9:30 A.M. Chairman, Ronald Gerstenberger, opened the public to receive comments on amending the Sanilac County Road Commission’s Permit and Road Policies. No quests appeared for the public hearing. The following additions and changes to the Sanilac County Road Commission Permit Policies were presented for approval:

Permit Policies:

- a. Tile Drainage
Gravel Roads – allow dual wall plastic only and open cut backfilled with sand and gravel.
Primary or Paved Roads – allow certi-lok plastic pipe bored only.
- b. Water main
Gravel Roads – allow certi-lok plastic pipe and open cut backfilled with sand and gravel.
Primary or Paved Roads – allow certi-lok plastic pipe bored only.
Private parties or private utilities shall place markers in the Right of Way.
Public Utilities shall be registered with Miss Dig.
- c. Electric Lines
Gravel or Primary – allow only overhead lines for all private utilities allow underground in pvc casing for public utilities with markers at right of way and six feet below existing ditch bottom or 8 feet below existing shoulder elevation (whichever is greater). Overhead lines shall be a minimum 50 feet from any cross culvert. Underground lines shall be registered with Miss Dig.
- d. Ditch Set Back
Gravel Local Roads – Any ditch being proposed 6’ deep or more front slope shall start 20’ from center of road.
Primary Paved Roads – Any ditch being proposed 6’ deep or more front slope shall start 26’ from center of road.

Road Policies:

- a. Private Road Certification does not require the road to be asphalt. Top width of Local Gravel Road shall be changed from 28’ to minimum 26’ and maximum 28’ at the discretion of the Road Commission.
- b. Certification of a private road shall require approval of the Road Commission and approval of the Township Board.
- c. Private Road Certification requires proper turn a rounds if the said private road is a dead end.

-1327-
Sanilac County Road Commission
August 14, 2013

Motion by Commissioner Rickett, seconded by Commissioner Gerstenberger, to approve the additions and changes to the Sanilac County Road Commission's Permit Policies. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

Ken Springborn who resides on the Davis Road, inquired on the Road Commission's policies when it comes to roadside ditches.

Being no further business, the meeting was adjourned at 9:10 A.M.

Ronald Gerstenberger
Chairman

Suzanne Shagena
Board Secretary