

Sanilac County Road Commission  
October 9, 2013

A regular meeting of the Board of County Road Commissioners of Sanilac County, Michigan was called to order at 9:00 A.M. by Chairman Ronald Gerstenberger, at the Road Commission Office in Sandusky, Michigan, with Commissioner Ronald Gerstenberger, Commissioner Harold Donaghy and Commissioner Don Rickett, Jr., being present.

Guests: Carol Seifferlein of the Sanilac County News, Kirk Dale, Marlette Township Supervisor.

Motion by Commissioner Donaghy, seconded by Commissioner Rickett, to approve the agenda as presented. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to approve the minutes of the September 11, 2013, regular meeting as printed. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

Bills in the amount of \$333,636.50 covered by voucher #1267 covering accounts payable checks #41679 through #41781 and payroll voucher #1266 in the amount of \$86,822.49 were presented for approval. Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to approve the vouchers as presented. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

Reports on Operations were given by the Finance Director, Shop Foreman, Assistant Engineer-Manager and Engineer-Manager.

Kirk Dale, Marlette Township, appeared before the board to discuss local asphalt roads and cost sharing between the Township and Road Commission when resurfacing such roadways. He again requested that the Road Commission consider increasing the cost share percentage that it currently contributes towards resurfacing projects.

Terri Taylor, Finance Director, presented for board approval the following 2013 Budget Adjustment:

**Revenue**

#628000	State Non Maintenance	<u>\$30,000.00</u>
<b>Total Increased Revenue</b>		<b>\$30,000.00</b>

**Expenditures**

#518	State Non Maintenance	<u>\$30,000.00</u>
<b>Total Increased Expense</b>		<b>\$30,000.00</b>

Motion by Commissioner Rickett, seconded by Commissioner Gerstenberger, to approve the 2013 Budget Adjustment as presented. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

Suzanne Shagena, Board Secretary, notified the board that the Michigan County Road Commission Self Insurance Pool recommended that we increase our General Liability, Auto Liability and Property Liability requirements for private contractors and for person's requiring permits from the Road Commission. Their recommendation is \$2 million for General Liability, \$2 Million for Auto Liability, for Property Liability their limits are to cover the greater of \$2

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Million, or the value of the property at risk. Contractors/Permit Holders also need to provide an endorsement from their liability policy that allows the Sanilac County Road Commission to be named an additional insured. Motion by Commissioner Rickett, seconded by Commissioner Donaghy, that effective January, 1, 2014, the Sanilac County Road Commission's requirements for private contractors and for person's requiring permits from the Sanilac County Road Commission be as follows: General Liability - \$2 million, Auto Liability - \$2 Million, Property Liability - the greater of \$2 Million, or the value of the property at risk. Contractors/Permit Holders also need to provide an endorsement from their liability policy that allows the Sanilac County Road Commission to be named an additional insured. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

The following travel requests were presented for board approval:

1. For RJay Henderson, Chris Smigill, and Brandon Noble to attend an Open House and Seminar at Grand Traverse Diesel on Thursday, October 10, 2013, In Traverse City, Michigan.
2. For Robb Falls and one other Road Commission employee to attend MCRSIP's Employment Practices Liability Manual Supervisor's Training, on Tuesday, October 29<sup>th</sup>, 2013 at the Washtenaw County Road Commission.
3. For two Road Commission Supervisors to attend CRAM's PR Workshop, on November 1, 2013, in Mt. Pleasant, MI.

Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to approve the travel requests as presented. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

The following township agreements were presented for board approval:

- a. Delaware Township – 2<sup>nd</sup> Roadside Mowing by C & M Farms.
- b. Watertown Township – CMP replacement on Applegate Rd ½ mile e/o Fetting Rd.
- c. Delaware Township – CMP replacement on Big Gulley Rd n/o Russell Rd.
- d. Argyle Township – Roadside Ditch Agreement on Deckerville Rd e/o Freiburger Rd.
- e. Argyle Township – Roadside Ditch Agreement on Wheeler Rd n/o Pringle Rd.
- f. Watertown Township – Roadside Ditch Agreement on Applegate Rd e/o Fetting Rd.
- g. Elk Township – Roadside Ditch Agreement on Melvin Rd s/o Kake Rd.

Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to approve the above agreements as presented. Yeas: Gerstenberger, Donaghy and Rickett. Nays: None. Motion carried.

Terri Taylor, Finance Director, notified the board that she would be checking into the costs that would be incurred by going Direct Deposit with Eastern Michigan Bank for employee payroll and report back with her findings.

Being no further business, the meeting was adjourned at 10:05 A.M.

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Ronald Gerstenberger  
Chairman

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Suzanne Shagena  
Board Secretary