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Sanilac County Road Commission
December 18, 2013

A regular meeting of the Board of County Road Commissioners of Sanilac County, Michigan was called to order at 9:00 A.M. by Vice Chairman Donald Rickett, Jr., at the Road Commission Office in Sandusky, Michigan, with Commissioner Harold Donaghy and Commissioner Don Rickett, Jr., being present. Commissioner Ronald Gerstenberger was absent.

Guests: Carol Seifferlein, Sanilac County News.

Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to approve the agenda as presented. Yeas: Donaghy and Rickett. Nays: None. Motion carried.

Motion by Commissioner Donaghy, seconded by Commissioner Rickett, to approve the minutes of the December 4, 2013, regular meeting as printed. Yeas: Donaghy and Rickett. Nays: None. Motion carried.

Bills in the amount of \$547,195.98 covered by voucher #1277 covering accounts payable checks #42057 through #42285, #42189 through #42221 and payroll voucher #1276 in the amount of \$106,026.15 were presented for approval. Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to approve the vouchers as presented. Yeas: Donaghy and Rickett. Nays: None. Motion carried.

Reports on Operations were given by the Finance Director, Shop Foreman, Assistant Engineer-Manager and Engineer-Manager.

Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to open the public hearing at 9:15 A.M. to receive comments on the proposed abandonment of Orchard Drive approximately 134.566' south of Orchid Drive, located in Worth Township, County of Sanilac. Yeas: Donaghy and Rickett. Nays: None. Motion carried.

No comments were received regarding the proposed abandonment. Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to approve the abandonment of Orchard Drive starting 134.566' south of Orchid Drive and running north 109.566' to the Point of End, located in Worth Township, County of Sanilac. Yeas: Donaghy and Rickett. Nays: None. Motion carried.

Robb Falls, Engineer-Manager, presented for board approval, a contract with the Michigan Department of Transportation for the Miller Road from M-19 to Campbell Road. Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to pass a resolution approving the contract with the Michigan Department of Transportation for the Asphalt Resurfacing and Aggregate Shoulders on Miller Road from M-19 easterly to Campbell Road; and all together with necessary related work and authorizing the Vice Chairman, Donald Rickett, Jr., and Board Member, Harold Donaghy, to execute the contract. Yeas: Donaghy and Rickett. Nays: None. Motion carried.

Terri Taylor, Finance Director, presented for board approval the following 2013 Budget Adjustment:

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Revenue			
#501000 Federal Grant Control	(52,015.00)	Adjusted to actual	
#546 MTF	106,000.00	Trending higher	
#551000 State D Funds	3,715.00	Adjusted to actual	
#583004 Township Contrib.	25,000.00	Increase reven - adj to current est	
#401 Road Millage	125,894.00	Adjusted to actual	
#643000 Salvage Sales	1,500.00	Adjusted to actual	
#647000 Misc Sales	7,000.00	Adjusted to actual	
Total increased revenue	217,094.00		
Expenditures			
#459 Primary Road Constr	(1,197,000.00)	Increase exp to current estimate	
#460 Primary Bridge Constr	45,498.00	Decr exp to cover other overages	
#467 Primary Road Maint	(79,000.00)	Increase exp to current estimate	
#468 Primary Road Bridge	(9,050.00)	Increase exp to current estimate	
#497 Local Road Maintenance	150,000.00	Decr exp to current estimate	
#502 Local Winter Maintenance	105,000.00	Decr exp to current estimate	
#510 Direct Equipment	(171,000.00)	Increase exp to current estimate	
#511 Indirect Equipment	107,000.00	Decr exp to current estimate	
#512 Equip. Operating	(28,000.00)	Increase exp to current estimate	
Rental Credits	175,000.00	Decrease to current estimate	
#515 Administration	30,000.00	Decrease to current estimate	
#513 & #514 Respread	500,000.00	Adjust to estimate	
Purchase Discounts	20,968.00	Decrease to actual	
#900 Capital Outlay	179,000.00	Decrease to current estimate	
Depreciation	(174,000.00)	Increase exp to current estimate	
#991 Debt Payment	6,750.00	Decrease to actual	
#995 Interest Payment	1,250.00	Decrease to actual	
#505 Sundry	(53,000.00)	Increase exp to current estimate	
Total increased expenses	(390,584.00)		
Fund Balance	173,490.00	Decrease to cover adjustments	
Total Increased Expenses	(217,094.00)		

Motion by Commissioner Donaghy, seconded by Commissioner Rickett, to approve the 2013 Budget Adjustment as presented. Yeas: Donaghy and Rickett. Nays: None. Motion carried.

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Terri Taylor, Finance Director, presented for board approval the Sanilac County Road Commission's updated Title VI Plan, which is mandated. Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to approve the Sanilac County Road Commission's Title VI Plan. Yeas: Donaghy and Rickett. Nays: None. Motion carried.

Robb Falls, Engineer-Manager, presented the following quotes from McDowell & Associates for Soil Borings on Deckerville Road between M-53 and Wheeler Road in Evergreen and Argyle Townships, and for Soil Borings at the Cass City Pit located at Warner and River Roads in Novesta Township:

Deckerville Road	Cass City Pit
\$3,625.0	\$4,550.00

Motion by Commissioner Donaghy, seconded by Commissioner Rickett, to approve the quotes for Soil Borings by McDowell & Associates. Yeas: Donaghy and Rickett. Nays: None. Motion carried.

The following travel requests were presented for board approval:

1. For Robb Falls, Dale Stolicker, Harold Donaghy, Ron Gerstenberger, Suzanne Shagena and Terri Taylor to attend the Blue Water Highway Council Quarterly Meeting on January 23, 2014, in Frankenmuth, Michigan.

Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to approve the travel requests as presented. Yeas: Donaghy and Rickett. Nays: None. Motion carried.

The following township agreements were presented for board approval:

- a. Evergreen Township – Reconstruction of Severance Rd from Hoadley Rd to Decker Rd.
- b. Evergreen Township – Reconstruction of Leslie Rd from Pringle Rd to Robinson Rd.
- c. Washington Township – Stone Patching on Hyde Rd.

Motion by Commissioner Rickett, seconded by Commissioner Donaghy, to approve the above agreements as presented. Yeas: Donaghy and Rickett. Nays: None. Motion carried.

Being no further business, the meeting was adjourned at 9:33 A.M.

Ronald Gerstenberger
Chairman

Suzanne Shagena
Board Secretary

The above minutes are unapproved and may be approved or corrected and approved at the next regular meeting of the Board.